

**STAGING/INSTALLS SERVICES** : (Non Refundable Retainer Fee) **\$3,500-\$5,000+**

The STAGING/INSTALLS services strictly accommodate design service for store installs, grand openings, school homecoming, professional booth installations and more. The service fee The eligible clients are high school and price varies based on size of installation. The retainer fee is a separate upfront fee to hire and secure your services. A design budget for a project varies so keep in mind that the more elaborate your design the bigger the budget requirement.

After the deposit is secured, we will begin designing and researching designs based upon your budget. When your design is approved, you will receive multiple invoices from different vendors until we reach your budget. No worries, we track your budget the entire process so you don't have too. Please keep in mind some vendors send invoices at different times and you may not pay for everyone's services all at once. In the event, your event is less than 30 days. Please be prepared to receive an invoice daily, bi-weekly or at once. When a budget is set, the best solution during planning is to go ahead and put it aside. If you are ready to book, please contact us via email and check availability and submit retainer fee. A 18% service/labor staff fee is charged from the total amount budget for vendor event day management. The above fee covers setup, vendor management until all contracted vendors are settled. We come back to break down your event once contracted time ends.

**Stay & Host** is an additional fee to stay at your event the entire time until contracted to make sure the event runs smoothly. .... **\$250/hr**

**(Fee does not include venue or rentals, This is strictly our service fee to hire us to design and execu**